**Application for Open Account**

**Please complete the following application for open account Date**     **/**     **/**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Business Name | | | | | | | |
| Address (billing) | | | | (shipping) | | | |
| City | | State | | | | Zip | |
| Website Address | | | | | | UPS Collect #       (if applicable) | |
| Phone (     ) | | | | | Fax (     ) | | |
| Number of Years in Business | | | | | Check One: Individual Corporation | | |
| President or Owner | | | Primary Contact | | | | |
| Accounts Payable Contact | | | | | | | |
| Phone (     ) | Fax (     ) | | | | | | E-mail: |
| Preferred method of invoicing: Fax  E-mail | | | | | | | |
| Sales Contact | | | | | | | |
| Phone (     ) | Fax (     ) | | | | | | E-mail: |

**References:** We require three (3) references

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Business Name | | | Contact: | |
| Address | | | | |
| City | State | Zip | Ph. | Email |
| Business Name | | | Contact: | |
| Address | | | | |
| City | State | Zip | Ph. | Email |
| Business Name | | | Contact: | |
| Address | | | | |
| City | State | Zip | Ph. | Email |

**Bank Information:**

|  |  |  |
| --- | --- | --- |
| Bank Name | | |
| Address | | |
| City | State | Zip |
| Ph. | Fax | Officer |

|  |
| --- |
| Sales tax exemption number |
| Please fax a copy of your certificate of exemption to (763)-398-2590 or scan and email to sales@polyconn.com |

**Tax Information**

****

We require all first orders be paid for by credit card or prepaid via check. Once we receive positive credit information from your references, your next order will be entered in your open account with us.

Please note that if you choose to send a check to pre-pay your first order, out of stock products will not be ordered until payment is received.

**Please remit payments to:**

Polyconn

3062 Ranchview Lane North

Plymouth, MN 55447

**Our contact information is as follows:**

Phone: 763-559-0388

Fax: 763-398-2590

**Customer Service/Sales** – sales@polyconn.com